



Diocesan NFP Teacher Observation & Evaluation Form D

NFP Program, Secretariat for Laity, Marriage, Family Life and Youth, United States Conference of Catholic Bishops; 3211 4th St., NE, Washington, DC 20017; 202-541-3240; 202-541-3176 FAX; nfp@uscgb.org.

(Arch)Diocese: _____

Candidate's Name: _____

Observer's Name and Title: _____

Date(s) of Observation(s): _____

NFP Curriculum: _____

Standards, Section II

Forms C and D are used to evaluate the NFP teacher. The purpose of these forms is to evaluate the NFP teacher according to Section II of the Standards for NFP Ministry. This process gives both the diocesan NFP coordinator and the teacher a means to assess the teacher's capabilities, discover strengths, and acknowledge areas that need development.

Form D is for the evaluation of the NFP teacher in a teaching setting. The diocesan NFP coordinator schedules the observation utilizing an appropriate number of couple/client contact sessions in order to complete the evaluation; therefore, Form D can be used to document several dates of observation. The completed Form D should be kept in the diocesan NFP files.

The observation should be done by an experienced NFP teacher. If the diocesan NFP coordinator is not an NFP teacher, a teacher/supervisor should be appointed by the coordinator to conduct the evaluation. At the conclusion of observation, the teacher receives a copy of the completed form and is given the opportunity to record his/her comments as an attachment to the form.

Upon completion of the observation, a review meeting should be scheduled by the person who conducted the observation with the NFP teacher. The meeting should include the diocesan NFP coordinator if that person did not conduct the observation.

In order to ensure that the review progresses smoothly, please be clear in each response. If assistance is needed, contact the NFP Program at: 202-541-3240; nfp@uscgb.org.

Form D evaluates the following standards of Section II of the Standards for Diocesan NFP Ministry:

- B. ... integrates in his or her teaching the principles of Catholic teaching on human sexuality, marriage and family life, conjugal love, and responsible parenthood**
- F. Be capable of teaching NFP as it pertains to all phases of the reproductive life cycle**
- H. Use effective teaching and communication techniques**
- M. Demonstrate respect for couples/clients**
- N. Have basic knowledge of couple communication skills as they relate to learning NFP**
- O. Understand the physical, emotional, and spiritual aspects of human sexuality**

Directions: While observing the NFP teacher, please circle the appropriate evaluation in the left column (see “Rating Scale” below). In the right column, please include examples to illustrate the evaluation.

Rating Scale

A Acceptable

N Needs Improvement

U Unable to observe

Section II B. Integrates in his or her teaching the principles of Catholic teaching on

Evaluation

Examples/Comments

A N U

human sexuality

A N U

marriage and family life

A N U

conjugal love

A N U

responsible parenthood

Rating Scale
A Acceptable**N Needs Improvement****U Unable to observe****Section II F. Be capable of teaching NFP as it pertains to all phases of the reproductive life cycle.***The teacher interprets correctly a variety of charts reflecting different reproductive situations, including:***Evaluation****A N U**

Typical

Examples/Comments**A N U**

Achieving pregnancy

A N U

Postpartum—breastfeeding

A N U

Peri-menopause

A N U

Post-miscarriage

A N U

Continuous discharge

A N U

Post-hormonal contraceptives

Rating Scale

A Acceptable**N Needs Improvement****U Unable to observe**

Section II H. Use effective teaching and communication techniques.

Note: each element of effective teaching and communication techniques corresponds to specific parts of Section IV in the Standards for Diocesan NFP Ministry. Section IV treats the standards of the NFP teacher training programs.

Evaluation**Examples/Comments****A N U**

demonstrates basic communication and problem-solving skills (IV, E.2)

A N U

expresses compassion in teaching and follow-up (IV, E.3)

A N U

expresses tact in teaching and follow-up (IV, E.3)

A N U

expresses discretion in teaching and follow-up (IV, E.3)

A N U

demonstrates confidentiality in teaching and follow-up (IV, E.3)

A N U

demonstrates patience in teaching and follow-up (IV, E.3)

A N U

demonstrates an understanding of the needs of the adult learner (IV, E. 4)

A N U

uses a variety of educational strategies, class planning, and implementation (IV, E.5)

Directions: In the following section, rate the NFP teacher by circling the appropriate letter on the left side of the form. Provide an example to illustrate the evaluation in the space provided.

Rating Scale

A Acceptable

N Needs Improvement

U Unable to observe

Section II M. Demonstrate respect for couples/clients.

Evaluation

A N U

Examples/Comments

Section II N. Have basic knowledge of couple communication skills as they relate to learning NFP

Evaluation

A N U

Examples/Comments

Section II O. Understand the physical, emotional, and spiritual aspects of human sexuality.

Evaluation

A N U

Examples/Comments

Section IV E.2. Demonstrates the ability to recognize when to make referrals.

Evaluation

A N U

Examples/Comments

Additional Comments:

Observer _____ Date _____
(Signature)

NFP Teacher Candidate _____

(Signature) Date _____

Diocesan NFP Coordinator _____ Date _____
(Signature)

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