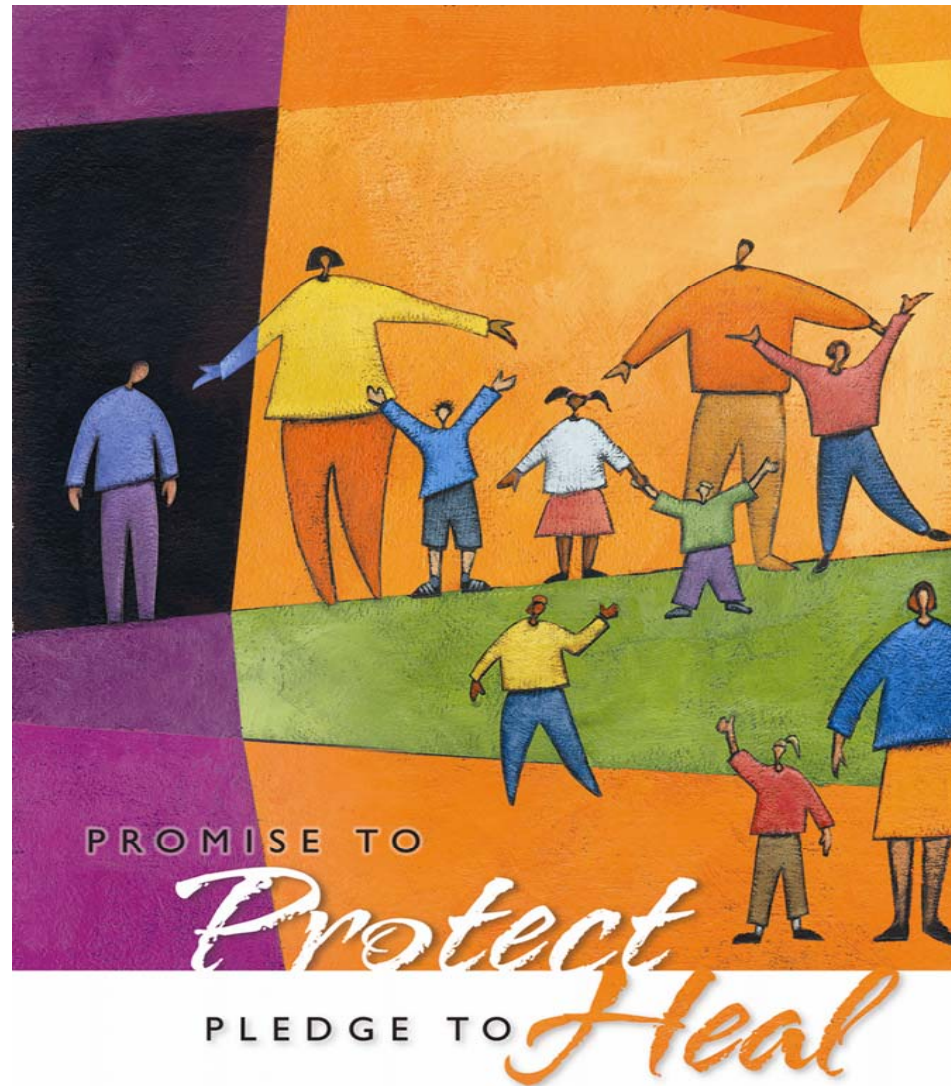


U.S. Catholic Church
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**BACKGROUND EVALUATION METHODOLOGIES
2007**

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Albany	<p>Sr. Marilyn Murray Diocesan Director of Human Resources MurrayM@rcda.org 518-453-6635</p> <p>Rev. James Walsh Diocesan Vocations Team Jjwalshie@aol.com 518-462-1336</p> <p>Deacon Frank Berning Director of Deacon formation BerningF@rcda.org 518-453-6600</p>	<p>The diocese uses the services of Choice Point to do background checks of clergy, employees and volunteers who work with children and youth. Criminal Background checks include checking Choice Point National Criminal File, County Courthouse Checks, State Sex Offender Registry and Social Security Name Verification. For Background checks of seminarians the diocese uses Intercoastal Research and Investigations, PO Box 1133, Little River, SC 29566-1133. A written report is received from the above company on each individual which covers State and Federal Criminal Record Search, Employment Credit Report, State Driving Record, Federal Civil Record Search, Federal Bankruptcy Record Search, Bankruptcy Courts of NY, Federal Bureau of Prisons, Criminal History Database Search, Department of Corrections Database Search, Sex Offender Registry and Social Security Number Validation.</p>
Alexandria	<p>Dir. of Human Resources and Safe Environment Patrick McCusker mccusker@diocesealex.org 318-445-2401 ext. 206</p>	<p>In addition to Louisiana state background checks the diocese conducts their own background checks on all employees.</p>
Allentown	<p>Kelly Bruce Charter Compliance Officer Kbruce@allentowndiocese.org 610-871-5200, ext. 203</p>	<p>As of April 1, 2007, all new SCHOOL employees are required to have a Federal Criminal History Check (fingerprint) performed per a new Commonwealth of Pennsylvania Law. In addition to this new requirement, the diocese has utilized the checks provided by the Pennsylvania State Police and Pennsylvania Child Abuse Agency.</p>
Altoona/Johnstown	<p>Betsy Chilcote Protecting God's Children Coordinator echilcote@dioceseaj.org 814-693-9333</p>	<p>The diocese utilizes the services of the United States Investigative Services (USIS) which provides clearance and background checks, searching the two Pennsylvania criminal data bases and other state data bases. The diocese has recently</p>

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<i>Altoona/Johnstown, cont'd</i>		determined that re-investigations will be conducted on a 3 year basis.
Amarillo	Deacon Blaine Westlake Compliance Officer bwestlake@amarillodiocese.org 806-383-2243, Ext. 117 Susan Garner, Statistical sgarner@amarillodiocese.org 806-383-2243, Ext. 120	The diocese utilizes the services of the Austin Computing Solutions who in turn check with the database of the Department of Public Safety.
Anchorage	Sr. Charlotte Davenport Chancellor charlotte.davenport@caa-ak.org 907-297-7712	Background checks for all parishes are conducted by Pinnacle Investigations (PI). Each parish has its own account number with PI. The investigations include criminal arrest checks, national sex registry checks, and other pertinent checks depending upon job responsibilities.
Arlington	Rev. Terry Specht Director of Child Protection and Safety t.specht@arlingtondiocese.org 703-841-2529	Through submission of fingerprint records, the diocese conducts checks of the following records: State conviction records of the Virginia State Police, National Conviction records through the FBI, and a check of the Central Registry of the Virginia Social Services Department.
Atlanta	Jennifer Broel Director, Safe Environment jbroel@archatl.com 404-978-2765	At the start of the audit period, the Archdiocese was using Choice Point, but now utilizes the services of Verification, Inc. (Minneapolis, MN) which is one of the nation's leading employment screening companies. In addition, the Archdiocese now uses Volunteer Select (affiliate of Choice Point) for its volunteer applicants. This company specializes in conducting backgrounds for non-profit organizations.
Austin	Ethics and Integrity in Ministry Program Coordinator Ms. Emily Hurlimann 512-697-2047	All background evaluations are done through the Texas Department of Public Safety at a cost of \$1.00 per evaluation. This is a name check with DOB and SSAN when available. Turnaround time is less than 1 week and most often within 3 to 4 days. Results are maintained by the diocese and a notation is placed in the diocesan computerized database as to whether or not the individual is "restricted" or approved.

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Baker	<p>The Most Reverend Robert F. Vasa pbvasa@dioceseofbaker.org 541-388-4004</p>	<p>Baker uses a criminal background check (Oregon state criminal records, get records from the other states as needed) for all persons except those priests coming directly from a foreign country where verification from their Bishops regarding their suitability is required. They do not accept background checks the applicant may have from other sources and require one of their own on file.</p>
Baltimore	<p>Alison D’Alessandro Director Office of Child & Youth Protection adalessandro@archbalt.org 410-547-5599</p>	<p>The Archdiocese of Baltimore uses CJIS/Fingerprint Check and Choice Point for all background evaluations for priests, deacons, seminarians, diocesan and parish employees and volunteers.</p>
Baton Rouge	<p>Amy Cordon Child Protection Officer acordon@diobr.org 225-242-0202</p>	<p>The schools use Louisiana State Police for Adult Volunteers and Teachers as required by law. Since April, 2007, Parishes now use Austin Computing Services/ISP for background checks of employees and volunteers.</p>
Beaumont	<p>Sr. Esther Dunegan Chancellor edunegan@dioceseofbmt.org 409-838-0451 x 124 Ms. Tommie Marshal Secretary-Schools Office marshall@dioceseofbmt.org 409-838-0451 x 150 Rusty Chimeno CFO rchimeno@dioceseofbmt.org 409-838-0451 x 133</p>	<p>The diocese utilizes the services of First Advantage Background Services for criminal, driving, and credit checks, as well as the National Sex Offender website and the Texas Department of Public Safety Criminal Conviction website.</p>

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Belleville	<p>Lynn Muscarello Director of Child Protection Services/VAC lmuscarello@diobelle.org 618-212-0050 ext. 104</p>	<p>The diocese utilizes the Illinois State Police and the Illinois Children and Family Services.</p>
Biloxi	<p>Monsignor Andrew Murray Vicar General murrayandrew1@cablone.net 228-864-2272</p> <p>Sister Rebecca Rutkowski OSF Chancellor rrutkowski@biloxidiocese.org 228-702-2136</p> <p>Michael Ladner Superintendent of Schools gladner@biloxidiocese.org 228-702-2129</p> <p>Rhonda Clark Assistant Superintendent of Schools rclark@biloxidiocese.org 228-702-2151</p> <p>Reverend Dennis Carver Director of Vocations dcarver@holymfamilyparish.cc 228-452-4686</p>	<p>The application for a background investigation is available on the Diocese web site. The Bishop is very insistent that backgrounds be conducted on all clergy prior to their arrival in the Diocese. Backgrounds on all diocesan/parish personnel, educators, and volunteers are performed using Choice Point, which is a national computer background check and which includes law enforcement checks for Mississippi or in whatever state the person has resided. The backgrounds are only done one time. The computer database of sex offenders is also checked. The educators are fingerprinted as part of their backgrounds plus all of the previously mentioned computer checks. For fingerprinting, the educators are sent to Gulfport School District, Administration Building, who forwards the prints to NCIC for the check.</p>
Birmingham	<p>Donald Schwarzhoff SEC dschwarzhoff@bhmdiocese.org 205-838-8301</p>	<p>Each parish or other entity in the diocese can log on to a Choice Point product called Volunteer Select to screen volunteers. The results of the screenings are maintained by the parish or other entity. The diocese has a centralized administration and each paid employee of the diocese or any parish is screened by the personnel office of the diocese using Premier Info Service.</p>

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Bismarck	Joel Melarvie Chancellor Safe Environment Program Administrator jmelarvie@bismarckdiocese.com 701-223-1347	Diocese uses Mind Your Business, Inc. (MYB) for all background checks and Educators also use North Dakota Bureau of Criminal Investigation for fingerprint checks.
Boise	Dr. Bob Fontaine Director of Human Resources/CYAP bfontaine@rcdb.org 208-342-1311 Ext. 125	The Diocese uses the same extended screening for volunteers as employees. The screening uses records which are updated daily with a data base that covers all 50 states for felony, misdemeanor and sexual predator offences using city, state and federal databases.
Boston	Ann Lally Director, Office of Volunteer Resources (OVR) Ann_Lally@rcab.org 617-746-5840	Criminal Offender Record Information checks (CORI) are conducted yearly on all clergy, teachers, staff, volunteers and select parents. The RCAB has published an extremely detailed policy manual (Aug. '05) dealing with this program and distributed it to all parishes and schools. All are currently in compliance. Records are maintained by the parishes and schools and copies are all sent into the Office of Volunteer Resources where a master record is maintained for the Archdiocese. The CORI requirements for the Clergy are directly administered by the Office of Volunteer Resources.
Bridgeport	Louise Stewart-Spagnuolo Director of Human Resources lsspagnuolo@diobpt.org 203-416-1405	The Diocese utilizes the records of the FBI and the Department of Public Safety, State of Connecticut, Division of State Police. It also employs the services of "Mind Your Business" (MYB) and Choice Point for its background checks.
Brooklyn Armenian	Very Rev Raphael Andonian OMeCh Chancellor raphael@andonian.org 617-489-2280	Clergy, and now volunteers, are becoming involved in safe-environment training and most have completed such training. The Eparchial policies and standards have been instructed to be circulated to all faithful, and this seems to have been carried out. Since there are no eparchial schools or religious education classes, a determination of compliance rests on the question of whether there is eparchial-controlled ongoing unsupervised

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<i>Brooklyn Armenian, cont'd</i>		access to children/youth. Based on the unusual situations in this eparchy, as described above, there is no one who has ongoing unsupervised contact with children/youth; therefore Article 13 the <i>Charter</i> technically does not apply. However, the eparchy is making an attempt to follow the spirit of the <i>Charter</i> by training and conducting background evaluations on their priests, deacons and volunteers through agreements with the Roman Rite dioceses where the eparchy has parishes
Brooklyn	Sister Patricia E. Hudson, CSJ, EdD. LMHC Director, Safe Environment Office phudson@rcdob.org 718-281-9672	The Diocese has utilized USIS/Choice Point.-The Diocese of Brooklyn has selected Choice Point as the Company to do background searches. USIS is being phased out and as of July 1, 2007 has not been cancelled. Although searches for Volunteers have been done on either USIS or Choice Point, all searches will be done through Choice Point as of September 2007. There was a time lag in getting searches processed through USIS.
Brooklyn St. Maron	Chorbishop Michael G. Thomas Vicar General Chancerystmaron@verizon.net 718-237-9913	Background evaluations for priests, deacons, seminarians, eparchial, parish employees and volunteers conducted by State Police in state where they are located. Confirmation of background evaluations maintained by parish and copies forwarded to Eparchy in Brooklyn.
Brownsville <i>Brownsville, cont'd</i>	Msgr. Robert E. Maher Vicar General stjo-edinburg@sbcglobal.net 956-605 1526 Walter Lukaszek wlukaszek@aol.com 464-4898	A background check for every employee of the Catholic school system has been mandatory in the diocese for about 12 years. This is accomplished online through the Texas Department of Public Safety for those who have been Texas residents for 5 years and for those residing out of state during the past 5 years; it is accomplished with fingerprints through the Texas Department of Public Safety to the FBI. The Diocesan Human Resources Director conducts a background evaluation for all priests, deacons, diocesan and parish employees, candidates for ordination, and parish and school volunteers online through the Texas Department of Public Safety. Candidates for ordination from other countries are required to bring a background letter from their local police chief. For Volunteers who come to the diocese from out-of-state, the human resources director calls the

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		diocese where the volunteer came from and asks if a background had been conducted. If not, until one has been conducted the volunteers services would not be used.
Buffalo	Don Blowey Safe Environment Coordinator dblowey@buffalodiocese.org 716-847-5541	Policy requires all personnel to have a background evaluation. The inquiry is handled by an outside vendor. The background data form is sent to the Safe Environment Coordinator who forwards it to the vendor who utilizes the resources of law enforcement agencies. The diocese checks the New York State Sex Offender Register. The Safe Environment coordinator notifies the submitting diocesan entity of the check results. All applicants also fill out a personal history questionnaire.
Burlington	Kevin Scully Director, Safe Environment Programs kscully@vermontcatholic.org 802-658-6110, ext. 1218	The Diocese uses the Vermont Criminal Information Center. This center contains all criminal records for the state of Vermont. This agency also is connected with the National Crime Information Center, thus the national records are checked as well. Additionally FBI records are checked for all educators by fingerprints.
Camden	Rod J. Herrera, LCSW Director, Office of Safe Environment for Children, Youth & Adults rherrera@camdendiocese.org 856-583-6114	The diocese recently implemented a new policy by which background requests for all new volunteers and full time employees are directed to the Sagem Morpho Company in New Jersey which conducts criminal checks within 7-10 days. The company utilizes a digital imaging technique to read fingerprints. Diocesan policy requires that background checks be conducted of all personnel categories by submission of fingerprint cards to both the NJ State Police and to the FBI.
Canton, St. George	Fr. Andre Matthews, Vicar for Clergy Amatthews2020@sbcglobal.net Carol Ann Gall VAC gallc@ccf.org Fr.	Verified through interview and review of documentation. The Eparchy has used and continues to use the International Research Group to perform its background checks. The IRG does name checks of various national and state sources and provides the results to the Eparchy, usually within 2 to 3 days
Charleston	Bonnie Sigers	Per diocesan policy, background screening is mandatory for all

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	Safe Environment Manager bonnie@catholic-doc.org 843-853-2130 x206	priests, deacons, seminarians, candidates for ordination, diocesan/parish employees and all volunteers with access to children. A criminal check and a check of the Department of Social Services Central Registry is completed on all of the categories mentioned above. For individuals who have lived in the state of South Carolina for three years or more a criminal check is conducted by the South Carolina Law Enforcement Division. If residence is less than three years the Diocese of Charleston utilizes Fidelifacts to do the screening.
Charlotte	Terri Wilhelm Human Resources Director twilhelm@charlottediocese.org 704-370-3338	ALL volunteers (not only those with ongoing, unsupervised contact with minors) must receive background investigations. A Criminal History, Sex Offender Index, and a SSAN trace are conducted. The policy was expanded to include all volunteers, not just those who have regular contact with children. This was done to ensure that all volunteers are screened, since it is impossible to be sure that a particular volunteer might not occasionally come in contact with children.
Cheyenne	Very Reverend Michael Carr Vicar General strosetorrington@yahoo.com 307-532-5556 Carol DeLois Chancellor carol@dioceseofcheyenne.org 307-638-1530	The Diocese uses a commercial company called Mind Your Business to conduct background checks. They also run names through the Wyoming Department of Social Services. Should the Department of Social Services discover something of consequence, it provides its response. When possible, the agency provides all the information it has available. If it is restrained by confidentiality rules, the Department suggests to the Diocese that additional inquiry is warranted. At that point the Diocese initiates additional inquiry. The Diocese does not use fingerprints, but rather uses names, DOBs and SSNs.
Chicago Syro-Malabars	Rev. George Madathiparampil Vicar General georgeparampil@yahoo.com 630-279-1453	The background evaluation process used by the Eparchy varies in each location. The Eparchy uses whatever program the Latin Rite diocese uses in the city where they are located.
Chicago Archdiocese	Jan Slattery	The Archdiocese of Chicago utilizes a private company, Austin

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	Director, Office for the Protection of Children and Youth jslattery@archchicago.org 312-751-5319 Jimmy Lago Chancellor jlago@archchicago.org 312-751-5382	Computing, to process online applications for priests, Deacons, employees and volunteers which is forwarded to Choice Point for background record checks. If necessary, they conduct court record checks. The Archdiocese also contacts the Department of Children and Family Services for all applicants who work or volunteer with children and their names are queried in the DCFS database to determine if anyone has a record with that Agency.
Chicago St. Nicholas	Fr. Mykhailo Kuzma Vicar for the Protection of Children and Youth; mykhailo-marian@sbcglobal.net 1-847-991-0820	The Eparchy performs name checks through Austin Computing Solutions' Application Service Provider Business Model electronic applications database (eAppsDB). The Eparchy accesses the system through the Archdiocese of Chicago. EAppsDB performs criminal background checks from the information provided in the application. St. Nicholas Cathedral school employees, teachers and volunteers undertake their background checks through the Archdiocese of Chicago Office of Catholic Schools which has used Choice Point to do name checks but in May 2007, OCS started doing fingerprint checks of new employees, etc.
Cincinnati	Fr. Joe Binzer Chancellor, jbinzer@catholiccincinnati.org 513-263-6601, or 513-421-3131, ext. 483 Fr. Kyle Schnippel kschnippel@catholiccincinnati.org 513-421-3131, ext. 354.	Fingerprint checks are conducted through the Ohio BCII-Bureau of Criminal Investigation and Identification-for residents under five years. FBI fingerprint checks are conducted for all others. There is also a policy in effect that the Archdiocesan attorney maintain a confidential register of all clerics, lay employees and volunteers who pose a risk to children, but may not have an arrest record. This list includes laicized priests, who have not been criminally charged.
Cleveland	Br. Patrick T. Shea OFM	The policy of the Diocese of Cleveland is to conduct background

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	<p>General Counsel pshea@dioceseofcleveland.org 216-696-6525 x 4370 Fr. Lawrence Jurcak Secretary and Vicar for Clergy and Religious ljurcak@dioceseofcleveland.org 216-696-6525 x2440 Sr. Rita Mary Harwood SND Secretary for Parish Life rmharwood@dioceseofcleveland.org 216-696-6525 x 2200</p>	<p>checks on all employees including volunteers. The process is conducted through submission of fingerprints to the State Police. In cases where the volunteers do not have regular contact with children, which is defined as two times a month or at least four hours monthly, only reference checks and interview screening is conducted.</p>
Colorado Springs	<p>Ed Gaffney Director of Pastoral Services edgaffney@diocs.org 719-636-2345 Terri Sortor Human Resources Manager tsortor@diocs.org 719-636-2345</p>	<p>The Diocese utilizes Mind Your Business and other third-party investigatory agencies to perform the criminal background checks.</p>
Columbus	<p>Barbara Cain Safe Environment Coordinator bcain@cdeducation.org 614-241-2565 Deacon Thomas M. Berg, Jr. Vice Chancellor tberg@colsdioc.org 614-224-2251</p>	<p>The Diocese utilizes the Ohio Bureau of Criminal Identification and Investigation and the civilian fingerprinting procedure of the FBI.</p>
Corpus Christi	Grace S. Rank, RN, BSN	The Diocese uses SPIS Information Services, a Texas based

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	Director Office for Child and Youth Protection grank@diocesecc.org 361-693-6638	professional firm specializing in providing comprehensive background information via name checks. It has access to state/local criminal history databases both in Texas and in other states. The checks are managed by the Diocese Human Resources department (for employees/priests/volunteers) and its Office of Catholic Schools (for educators). The process for the checks has not changed; what has changed is the policy whereby the Diocese would issue a card to its educators/priests/etc. reflecting that they had been cleared as of a specific date.
Covington	Stephen Koplyay Diocesan Human Resources 859-392-1534	The Diocese involves the Kentucky State Police, Administrative Office of the Courts and the FBI in background evaluations.
Crookston	Chad Ryan, Staff Accountant cryan@crookston.org 218-281-4533 Bonnie Sullivan	Now all parishes are required to screen their volunteers through Choice Point. Previously the processing and evaluation of background checks was all done at the diocesan level; the responsibility of processing the background checks has now been transferred to the parishes, with the Diocese retaining the responsibility of evaluating the results. Previously the Moderator of the Curia would review any negative information that appeared on a background check and then make a decision about the person's suitability to minister, sometimes in consultation with the pastor. The Diocese has now adopted Minnesota statute 245C.15 as our `minimum standards; anyone whose background check reveals an offense listed in this statute is automatically denied permission to minister. The person is given a right to appeal this decision; as of June 30, the Moderator of the Curia is the person responsible for ruling on appeals, but we are in the process of transferring that responsibility to the Board of Review for the Protection of Children and Young People.
Dallas	Wayne Sandy	The diocese does use Accutrac and they query law enforcement

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	Safe Environment Coordinator wsandy@cathdal.org 214-379-2812	and court databases as well as sex offender databases. For those who resided outside of the Dallas area, they do that previous area also. The diocese is considering the use of fingerprints for backgrounds.
Davenport	Charlene Maaske CFO and Director of Human Resources maakse@davenportdiocese.org 563-324-1911 Lynnette Sowell Database Coordinator 563-324-1912 ext. 235	The Diocese background check process includes utilizing one or all of the following, The Iowa Department of Criminal Investigation, The National Sex Offenders registry, as well as utilization of professional investigation agencies.
Denver	Christopher Pond, OCDS Director Office of Child and Youth Protection Chris.pond@archden.org 303-715-3226	The archdiocese utilizes the resources of the Colorado Bureau of Investigations and Choice Point to evaluate the backgrounds of clergy, employees, staff, and volunteers.
Des Moines	Shelly Starbuck Human Resources Specialist sstarbuck@dmdiocese.org 515-237-5085 Sr. Jude Fitzpatrick Chancellor jfitzpatrick@dmdiocese.org 515-237-5048	The diocese uses the services of U.S. Investigation Services (USIS) in its background evaluations of all categories of personnel. Iowa Department of Human Services and their sexual registry are also utilized.
Detroit <i>Detroit, cont'd</i>	Mr. Ron McGuire Director of Human Resources (lay employees) Mcguire.ron@aod.org 313-237-5948 Monsignor John P. Zenz Moderator of the Curia (priests)	The Archdiocese does background checks online through the Michigan State Police through their Internet Criminal History Access Tool. The check provides Michigan Criminal History records for all felonies and serious misdemeanors which are described as those punishable by 93 days or more. Educators are required by state law to have a background evaluation by fingerprint through the Michigan State Police to the FBI.

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	<p>Zenz.john@aod.org 313-237-5885 Fr. Tim Birney Director of Vocations (seminarians) Birney.tim@aod.org 313-237-5875 Deacon Michael McKale, Associate Director of Deacons (deacons) Mckale.michael@aod.org 313-865-6300 x224</p>	
Dodge City	<p>Sister Janice Grochowsky Chancellor jgrochowsky@dcdiocese.org 620-227-1527</p>	<p>The Diocese of Dodge City continues to use Choice Point to conduct their background checks. Choice Point provides them multi-state inquiries. In addition to utilizing Choice Point, the diocese, on a yearly basis, will use the United States Department of Justice’s website titled Dru Sjodin National Sex Offender Public Website” to check for sexual offenders within the diocese. The website contains the national registry of sexual offenders and allows inquiries on sexual offenders that are located in specific zip codes. The diocese will make an inquiry to identify all registered sexual offenders within all zip codes in the diocese. The diocese will then compare those names with Diocesan employees and volunteers. This is extremely useful to check the backgrounds of those individuals who do not possess Social Security Numbers.</p>
Dubuque	<p>Joyce Connors Director, Office for Protection of Minors dbqcope@arch.pvt.k12.ia.us 563-556-2580 ext. 227</p>	<p>The Archdiocese utilizes the services of the Iowa Department of Criminal Investigations.</p>
Duluth	<p>Rose Eichmueller Secretary to the Bishop</p>	<p>The Diocese policy is that all clergy, employees and volunteers must have a background investigation. The Diocese uses a</p>

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	reichmueller@dioceseduluth.org 218-724-9111	private company, Choice Point, for backgrounds and this includes checking law enforcement records in Minnesota and nationally.
El Paso	Elena Bejarano Safe Environment Coordinator ebejarano@elpasodiocese.org 915-872-8427 Patricia Fierro Director of Human Resources pfierro@elpasodiocese.org 915-872-8421	The diocese still uses the Texas Department of Public Safety to conduct checks on the volunteers. In the past the diocese was using an on-line service called eAPPS. They discovered that the service was not providing the diocese with specific categorical information. Effective in January 2007, the diocese started using an on-line service called SPIS which gives them the breakdown they need. The service charges the diocese \$4.00 for each inquiry.
Eparchy of Our Lady of Lebanon	Director of the Office for the Protection of Minors	All individuals must undergo a background check through Choice Point. It is required by their written policy that they asked each individual to list the addresses they have resided at during the last ten years. Choice Point makes an inquiry on each person based on his or her addresses used during the last 10 years. Choice Point checks state, county and local law enforcement agencies for each individual at a cost of about \$27 per person.
Eparchy of St. Thomas Apostle	Janan Senawi, CSW Victim Assistance advocate & Coordinator of Safe Environment Program janansenawi@yahoo.com	The Eparchy uses the Michigan I-Chat which is free to nonprofit entities, and for Chicago they use the State Police for Joliet, Illinois.
Erie <i>Erie, cont'd</i>	Monsignor Robert J. Smith Vicar General rsmith@eriercd.org 814-824-1130 Mrs. Karen Streett Coordinator of the Office for the Protection of Children and Youth	The diocese utilizes the Pennsylvania State Police for criminal and child abuse record checks, as well as submitting fingerprint cards to the FBI.

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	814-824-2222	
Evansville	Judy Neff Chancellor jneff@evansville-diocese.org 800-637-1731, Ext. 248	Background check including criminal history, sex offender registry, driving record, & credit history completed by Results, Inc.
Fairbanks	Ronnie Rosenberg Director of Human Resources ronnie@cbna.org 907-374-9500	In addition to the services of a PI firm for conducting background investigations, the Dir. Of Human Resources also utilizes a wide range of services which are available on-line at no cost. These include the State Police blotter, Criminal Court records, the Sexual Offenders Registry, and other data bases. Additionally, the diocese has an established policy that volunteers, employees and clergy who leave the diocese for an extended period of time must submit to a full background investigation upon their return in order to ensure that they were not involved in any questionable activities during their time away from the diocese.
Fall River	Lorraine Fernandes CORI Coordinator Lorraine@cssdioc.org 508-674-4681 Rev. Msgr. John Perry Vicar General Diocese of Fall River jap@dioc-fr.org 508-675-1311	The Abuse Prevention Policies & Procedures section of the diocesan website mandates that an investigative background check will be conducted on all diocesan employees, volunteers, and religious, priests, and deacons. This is done by means of a Criminal Offender Record Information (CORI) request to the Criminal History Systems Board of the Commonwealth of Massachusetts and yields a record of all felony and misdemeanor arrests and convictions and current cases. For the many employees of the diocese who reside in the state of Rhode Island, their names are submitted to the state of Rhode Island and to the Commonwealth of MA for a criminal check. All employees are screened every three years and all volunteers, in accordance with MA law, are screened annually. If the individuals are from other states they are required to have criminal checks from those other states.
Fargo	Msgr. Dennis A. Skonseng Vicar General & Vicar for Clergy dennis.skonseng@fargodiocese.org	Legislation is currently pending in the state house to allow all individuals associated with churches, to be fingerprinted. At this point, only Catholic educators can currently be checked

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	Phone: 701-356-7945 Tom Frei Director of Catholic Educations & Formation thomas.frei@fargodiocese.org 701-356-7912 Barb Augdahl HR Coordinator barbara.augdahl@fargodiocese.org 701-356-7932	with fingerprints. Other background checks are done by Mind Your Business, Inc. (MYB), a private investigative firm which provides the diocese with criminal and SSN checks.
Fort Wayne–South Bend	Cathie Cicchiello Safe Environment Coordinator ccicchiello@fw.diocesefwsb.org 260-672-1510 Rev. Robert Schulte Vicar General/Chancellor Vicar for Priests rschulte@fw.diocesefwsb.org 260-399-1413 Mari Raatz Office of Vicar General/Chancellor Secretary mraatz@fw.diocesefwsb.org 260-399-1419	Diocesan background screening protocol used to include a review of the Indiana Sex and Violent Offender Directory. This service was discontinued by the state in late 2005. The information that used to be included on the Indiana Sex and Violent Offender Directory was blended into the Indiana Sheriff’s Offender Registry. Since the diocesan screening protocol also included a review of the Indiana Sheriff’s Offender Registry, the diocesan screening process has been streamlined, but not diluted in that regard. The new service is called Indiana Sheriff’s Sex and Violent Offender Registry. Diocesan protocol still requires a search of the Indiana Limited Criminal History for employees and covered volunteers who are being screened. The diocese has also begun to use the Dru Sjodin National Sex Offender Public Website for screens on individuals who have not lived in the State of Indiana in the last ten (10) years and do not have a Social Security number which can be searched by way of criminal history screen through Choice Point, a consumer reporting agency.
Fort Worth	Mrs. Ruth Smith Director Child and Youth Protection rsmith@fwdioc.org	A new background check service provider, Choice Point, now conducts criminal history record searches for the diocese. The Choice Point National Criminal File provides a database search

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	817-560-2452 ext. 180	of more than 200 million criminal records representing more than 62 million individuals. Records are gathered from across all 50 states, from multiple criminal record repositories.
Fresno	<p>Katy Andrews Director of Human Resources katy@dioceseoffresno.org 559-493-2852</p> <p>Zonarose Roland Fingerprint Technician zona@dioceseoffresno.org 559-488-7420</p> <p>Teresa Dominguez, VAC/Safe Environment Manager tadominguez@sbcglobal.net 559-584-4349</p>	The diocese utilizes LIVE SCAN Fingerprint Services as its program for conducting background evaluations. LIVE SCAN is an automated system that provides an effective way of capturing fingerprints without the use of ink. It enables a subject's fingerprints to be transmitted by phone lines to the CA Dept. of Justice in Sacramento. This capability provides a timely identification of individuals usually within a few days. The fingerprinting is administered at a variety of locations throughout the diocese which primarily consists of local police departments and sheriff's offices. Volunteer applicants are checked through the CA Dept. of Justice (DOJ) and the Megan's List (which is a sexual predator database) while employees (and other personnel groups) are checked through the FBI as well as (CA) DOJ.
Gallup	<p>Sister Mary Thurlough, DC VAC mthurlough@yahoo.com 505-722-0999 ext. 101</p> <p>Deacon Timoteo Lujan Chancellor/Admin. Assistant to the Bishop officeofbishop@cnetco.com</p>	This Diocese uses the services of MYB, Inc. to do criminal, SSN and other checks as appropriate. The diocese also maintains local law enforcement liaison which can be informally used as circumstances dictate, according to the chancellor.
Galveston/Houston	<p>Christina Deajon Vice-Chancellor cdeajon@archgh.org</p>	The Archdiocese's contractor is First Advantage, which uses the resources of law enforcement and other community agencies.
Gary	<p>Darlene Marchina Education Office dmarchin@dcgary.org</p>	The Diocese uses the Indiana State Police for criminal checks and a private company, Wellpoint, for national background checks. Limited Criminal History through Indiana State Police/Sex

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	219-769-9292	Offender Registry, National Check if out of State for 5 years.
Gaylord	Candace Neff Coordinator for Misconduct Issues cneff@dioceseofgaylord.org 989-732-5147	FBI and Michigan State Police fingerprint background checks are conducted on all priests, deacons, candidates for ordination, educators, diocesan employees, parish employees, and most volunteers. Some volunteers who do not have regular contact with children get ICHAT background checks. The difference is that no fingerprints are taken but names are run through the state police data base.
Grand Island	Elizabeth A. Heidt Kozisek, Ph.D. Director – Child Protection Office cpo@gidioocese.org 308-382-6565	The Diocese utilizes Choice Point for all background evaluations. In addition to Choice Point all certified Catholic school teachers are required by state law to have a background evaluation through fingerprints forwarded to the State Police and then on to the FBI.
Grand Rapids	Sister Patrice Konwinski Chancellor pkonwinski@dioceseofgrandrapids.org 616-243-7724	Diocese utilizes forms, letters and various communications in the background evaluation process for all diocesan and parish personnel who have regular contact with children. The Diocese follows their own published policy for background checks that appears on its web site.
Great Falls-Billings	Rev. Jay H. Peterson Administrator administrator@dioceseofgfb.org 406-727-6683	“Mind Your Business, Inc.”, a private pre-employment screening company in North Carolina, utilizes the applicant’s requested personal information entered on a release form that includes his/her birth date and Social Security Number. Criminal history checks in states’ judicial system public records where the applicant has resided and Social Security traces are conducted then results are provided to the diocese. Generally felony and misdemeanor convictions are reflected in the results.
Green Bay	Karen Bass Safe Environment Assistant kbass@gbdioc.org 920-272-8198	The Diocese uses Austin Computing’s eApps, which is an online application that the individual fills out on the diocesan website. This application is then forwarded to Integrated Screening Partners services (ISP) who conducts the necessary inquiries

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	<p>Ann Fox Diocesan Assistance Coordinator afox@gbdioc.org 920-272-8174</p>	<p>(i.e.) criminal history checks, driving histories, sex offender searches, employment verifications, etc. ISP uses law enforcement and resources to complete their checks. Inquiries on any “hit” are made through Attorney’s Process and Investigation Services to review court/arrest records. The diocese requires background checks on all employees/volunteers.</p>
Greensburg	<p>Charles R. Quiggle Director of Human Resources cquiggle@dioceseofgreensburg.org 724-837-0901</p>	<p>“Minor Protection Policy” document states each application for employment or volunteer position that has contact with minors must complete an application and background release form. Each person must submit a PA State Criminal Record Check and a PA Child Abuse History Clearance form prior to starting work. If the person has not been in PA for at least 2 years, they must submit an FBI fingerprinted card.</p>
Harrisburg	<p>Mrs. Janet Jackson Human Resources Director Compliance Coordinator jjackson@hbgdiocese.org 717-657 4804</p>	<p>All new clergy, religious employees and volunteers must now obtain and present criminal record checks prior to beginning employment or volunteer assistance. All are required to obtain a State Police, PA ChildLine, and in some cases FBI NCIC record check on their own, and present the results before beginning work or volunteering.</p>
Hartford	<p>Theresa Hatfield Background Check Coordinator theresah@aohct.org 860-541-6491 ext. 151 Sister Mary Kelly, C.S.J. Director of Safe Environment sr.maryk@aohct.org 860-541-6491 ext. 153</p>	<p>For most categories, the archdiocese utilizes Mind Your Business (MYB) and for Educators, there is a fingerprint check.</p>
Helena	<p>Judy Ober Human Resources Services Director jober@diocesehelena.org 406-442-5820</p>	<p>Fortunately, it is now possible for the diocese to complete Montana background checks on-line through Omnia, in addition to utilizing the Montana Department of Justice.</p>

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Honolulu	Lisa Gomes Safe Environment Coordinator lgomes@rcchawaii.org , 808-203-6743	The diocese utilizes the Hawaiian State Police for criminal checks conducted on their educators.
Houma-Thibodaux	Susan Blanchard Safe Environment Coordinator Diocese of Houma-Thibodaux sblanchard@htdiocese.org 985-850-3122 Rev. Mark Toups Director of Seminarians Diocese of Houma-Thibodaux mtoups@htdiocese.org 985- 414-9717 Rev. Joseph Pilola Director of Vocations Diocese of Houma-Thibodaux jpilola@aol.com 985-446-6201	Background investigations for educators (required by the State) are conducted by the State Police and include fingerprint checks of FBI records. Background investigations for volunteers are done gratis by the civil parish authorities. All background record check results are maintained in the Pastoral Center. Each parish is advised of the results when received from the civil authorities.
Indianapolis	Ed Isakson Director of Human Resources eisakson@archindy.org 317-236-1549	The Diocese uses the Indiana State Police, National Sex Offender Data Base, Results, Inc. and an Outside agency, Barada Associates, to complete background checks.
Jackson <i>Jackson, cont'd</i>	Mrs. Vickie Carollo Office of Child Protection vickie.carollo@jacksondiocese.org 601-960-8471 Rev. Kent Bowlds Vocation Director frkent@bellsouth.net 601-944-9844 (office) 601-720-7273 (cell)	The Diocese has switched from using <i>Choice Point</i> for doing the criminal background checks to <i>Integrated Screening Partners (ISP)</i> . A name and date of birth nationwide check is utilized. Sex offender registries checked. State motor vehicle records checked in instances where responsibilities include driving.

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Jefferson City	Ronald W. Vessell Associate to the Chancellor and Review Administrator review@diojeffcity.org 573-635-9127 ext. 224	The diocese continues to use USIS, which provides national and state law enforcement checks as well as social security and motor vehicle records. They have added the Missouri Court Record and State Sex Offender list checks.
Joliet	Sr. Judith A. Davies OSF Chancellor jdavies@dioceseofjoliet.org 815-722-6606 ext. 216	By law, all new school personnel are required to be fingerprinted through the Illinois State Police and the FBI. Along with all of the other dioceses in the State of Illinois, we use Accurate Biometrics as our vendor for fingerprinting. Premier InfoSource and Accurate Biometrics are now used by the Diocese for all background checks.
Juneau	Robbie Izzard VAC/ SEC robbiei@gci.net 907-586-2227 ext. 25	In March 2006 the diocese switched from using Rapsheets to simply checking the National Sex Offender Public Registry. In view of the limited scope of the information offered by the National Sex Offender Public Registry, they are currently exploring other avenues, to include record checks through the State Police, as a means to broaden the scope of the background investigations.
Kalamazoo	Mary Jane Doerr Director, Safe Environment Office mjdoerr@dioceseofkalamazoo.org 269-349-8714 ext. 246	Internet Criminal History Access Tool (ICHAT) maintained by Michigan State Police used for all backgrounds and FBI fingerprint check required by Michigan law for teachers and school employees. Adults having lived or worked out of state within the past seven years undergo a background check in that state also. The Virtus online database is used so parishes/schools are able to run reports letting them know who has had a background check completed.
Kansas City	Susan Carroll Safe Environment Coordinator scarroll@archkck.org 913-647-0304	Both Choice Point and Zaeplex check state and county criminal records based on the name, DOB and address. Educators are fingerprinted and the prints are sent to the FBI for a criminal check.
Kansas City - St. Joseph	Msgr. Robert Murphy	The Diocese now does all their checks using the services of

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	<p>Christopher J. Rogers Director of Youth and Young Adult Ministry crogers@dioceseoflacrosse.com 608-788-7700</p>	
Lafayette, IN	<p>Helen Bender Human Resources Director, Director of Safe Environment Program hbender@dioceseoflafayette.org 765-742-4852</p>	<p>The Diocese utilizes the most comprehensive Background Check available through Results Inc. in Indianapolis, Indiana; they have done so since November 2003. Background investigations are done on all clergy, paid personnel, and volunteers who have contact with minors. This is also set out on the diocesan website.</p>
Lafayette, LA	<p>Msgr. Russell Harrington, Chancellor/Vicar for Clergy 337-261-5611 Mrs. Maureen Fontenot Human Resources/Safe-Environment Coordinator 337-261-5526</p>	<p>All school employees are fingerprinted by law enforcement and the fingerprints are forwarded to the Louisiana State Police and then to the FBI, with the response coming through the State Police. Background evaluations of volunteers throughout the diocese are conducted online using the company named, "Mind Your Business".</p>
Lake Charles	<p>Mrs. Bernell Ezell Director of Child & Youth Protection bernell.ezell@lcdiocese.org 337-439-7426 ext.305</p>	<p>All school personnel, teachers, principals, custodians, etc., have their fingerprints submitted to the FBI as required by State law. For all other personnel including Diocesan employees, volunteers, parents, etc., local law enforcement checks are conducted. Should a person in this latter category have moved to the State of Louisiana, law enforcements checks are conducted in the state from which he/she came.</p>
Lansing	<p>Sally Ellis Safe Environment Coordinator sellis@dioceseoflansing.org 517-342-2551 Msgr. Michael Murphy Moderator of the Curia</p>	<p>The Diocese utilizes both the Michigan State Police (MSP) and the FBI criminal history records. All employees of the diocese are required to be fingerprinted. They utilize the MSP's ICHAT (Internet Criminal History Access Tool) for volunteers who regularly have 4 or more hours per month access to minors, providing the volunteer has lived in the state of Michigan</p>

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	<p>mmurph@dioceseoflansing.org 517-342-2450 Msgr. Steven Raica Chancellor sraica@dioceseoflansing.org 517-342-2454</p>	<p>continuously for the past 10 years. If under 10 years, the volunteer is required to be fingerprinted and an MSP/FBI criminal history check is completed. Volunteers who chaperone over-night functions are required to complete a criminal history check either through ICHAT or the FBI/MSP (fingerprinted). ICHAT contains the criminal history records of the state of Michigan only.</p>
Laredo	<p>Melinda Mendoza Director, Human Resources Safe Environment Coordinator mmendoza@dioceseoflaredo.org 956-727-2140</p>	<p>The Diocese uses LexisNexis services including InstaCheck Identity Screening using a social security number, State and county criminal record repositories, State sex offender registries, Prison, parole and probation files from state Department of Corrections and Administrative Office of Courts.</p>
Las Cruces	<p>Elizabeth A. Grinnell egrinnell@dioceseoflascruces.org 505-523-7577</p>	<p>The Diocese uses ADP, Automatic Data Processing Inc. SSN's are verified, Crim-Link a national data base is checked. Credit and utility checks for address verification are conducted. New Mexico record check is also conducted because the state is not a part of Crim-Link. Sexual abuse registries are also checked.</p>
Las Vegas	<p>Dr. Richard A. Facciolo Chancellor raf@dolv.org 702-735-9605</p>	<p>Background investigations are conducted through the state of Nevada and the FBI. Fingerprint cards (2) are submitted to the Records Identification Bureau of the Nevada Highway Patrol. Returns come from the State of Nevada and the FBI. The State of Nevada Sex Offender Registry is also checked.</p>
Lexington	<p>Jim Paris Secty for Pastoral Life jparis@cdlex.org 859-253-1993, ext. 220</p>	<p>The Diocese currently has access to a Kentucky State Police database to make their criminal checks. The inquiries are free to any organization whose sole purpose is to conduct criminal backgrounds on individuals who are in contact with children. In selecting to use Choice Point, the diocese, for a nominal fee, \$6.00, will be able to make multi-state criminal inquiries on the above identified individuals who within the past five years have</p>

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	<p>Sister Kathleen Bryant, RSC Vocation Director SrKBryant@la-archdiocese.org 213-637-7517</p> <p>Deacon Jerome Cellner Director, Diaconate Formation JPCellner@la-archdiocese.org 213-637-7282</p>	
Louisville	<p>Brian B. Reynolds, Ed. D. Chancellor/Chief Administrative Officer Breynolds@archlou.org 502-585-3291</p>	<p>The Archdiocese has utilized a pre-employment criminal records check since the 1990's. Since before the implementation of the Charter they have used a Kentucky State Police fingerprint check for all certified teachers and day care workers. All persons subject to background checks under the Charter have had a search of the Administrative Office of the Courts in Frankfort, KY, which searches all counties within the state. Since 5/07, the archdiocese has used Choice Point for all background checks which involve persons who have lived in other states. Louisville Policy states in part, "All Clergy, staff and volunteers . . . are required to undergo background checks, including but not limited to a criminal records check from the state of Kentucky or state in which they live presently. Staff persons hired from other states must undergo criminal records check from the state in which they lived. In addition, references will be sought on all new staff and volunteers who work with children and youth."</p>
Lubbock	<p>Alicia Alvarez Director Office of Christian Formation P.O. BOX 98700 Lubbock, TX 79499 806-792-2234 ext. 222</p>	<p>The diocese uses services of Mind Your own Business Inc. (MYOB). This includes the national and state sexual offenders list plus arrest checks in 29 states.</p>
Madison	<p>Kevin Phelan</p>	<p>The Diocese of Madison has retained Fidelitec, LLC, Verona, WI, to</p>

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	Chancellor kphelan@straphael.org 608-821-3162	conduct multi-state criminal database searches. The background screening completed by Fidelitec validates subjects name, social security number and birth date; conducts a multi-state criminal check; county court search; federal criminal records search; motor vehicle record check; and a credit check for all employees and volunteers.
Manchester	Rev. Edward J. Arsenault Delegate for Ministerial Conduct earsenault@rcbm.org 603-669-3100 Diane Murphy Quinlan Associate Delegate for Ministerial Conduct dquinlan@rcbm.org 603-669-3100	The Diocese requires a check of the National Sex Offender Registry (www.nsopr.gov), rather than the state sex offender registry. The Diocese now uses Choice Point for criminal background checks for those who have resided in the last five years in states other than New Hampshire and Massachusetts (previously, those who resided in states other than NH or MA would provide their own criminal record). With respect to those who have resided in the last five years in NH or MA, we continue to require state criminal background checks through the state police in NH and through CORI (a state agency) in MA. This change provides for ease in verifying the authenticity of the criminal record results.
Marquette	Stephen J. Lynott Director of Ministry Personnel Services slynott@dioceseofmarquette.org 906-227-9107	The Dioceses uses the Michigan State Police Ichat system for background checks. Ichat checks the state criminal records. Backgrounds for educators are completed by the State Police in accordance with policies for state certification for all teachers.
Memphis	Mrs. Sandra Goldstein Director, Human Resources sandra.goldstein@cc.cdom.org 901-373-1257 Fr. Keith Stewart Director of Formation for Seminary keith.stewart@cc.cdom.org	Background investigations are conducted on all (priests, deacons, employees, volunteers, etc.) before any are allowed to have contact with children. The Diocese is using a new company, Datafax, to conduct the background checks. The Diocese has a new database which records every person in every category, and the date on which the background was conducted.

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	901-372-1364	
Metuchen	<p>Rev Randall Vashon Director, Diocese of Metuchen Office of Vocations rvashon@diometuchen.org 732-562-2453</p> <p>Deacon David DeFrange Director, Diocese of Metuchen Office of the Diaconate ddefrange@diometuchen.org 732-562-1990 ext. 1711</p>	The Diocese of Metuchen utilizes both the New Jersey State Police and FBI for their background investigations. Effective October 2007 the Diocese has contracted for all backgrounds to be conducted by Sagem Orpho. This vendor is under contract with the State of New Jersey which allows for fingerprint checks with the FBI and state law enforcement agencies.
Miami	<p>Maria Victoria Carpio Background Evaluation Coordinator mcarpio@theadom.org 305-762-1059</p> <p>Myriam Leinweber Background Evaluation Coordinator mleinweber@theadom.org 305-762-1057</p> <p>Fr. Manual Alvarez Director of Vocations</p>	The Archdiocese does fingerprinting for all clergy, employees and volunteers, they are sent to FDLE (Florida department of law enforcement) then to the FBI to complete background checks.
Milwaukee	<p>Very Rev. Curt Frederick Vicar for Clergy frederickc@archmil.org 414-769-4490</p>	The Archdiocese currently uses Choice Point for all background checks. It will switch to Intellicorp Records Inc. because it has a larger database. In addition they utilize the Wisconsin Circuit Court Access.
Mobile	<p>Rev. James J. Cink Director of Child Protection</p>	Background checks include having fingerprint impressions sent to the Alabama Dept. of Human Resources for ABI and FBI records search.

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	jcink@mobilearchdiocese.org 251-661-5130	MYB, Inc. completes social security trace, national criminal offenders' registry search and county-by-county statewide felonies and misdemeanors search.
Monterey	Sr. Patricia Murtagh, I.M Chancellor Director, Protection of Children and Young People srpmurtagh@dioceseofmonterey.org 831-373-4345	The diocese fingerprints (LiveScan) all of its personnel who have regular contact with minors. These fingerprints are submitted to the California Department of Justice and the FBI. Positive responses are sent directly to Sr. Murtagh.
Nashville	Deacon Hans Toecker Chancellor Hans.Toecker@dioceseofnashville.com 615-783-0765	The Diocese utilizes Kroll Background America for all background checks.
New Orleans	Rev. Msgr. Terry B. Becnel Executive Director for Clergy msgrbecnel@archdiocese-no.org 504-861-6268 Mr. Orville Duggan, CAO Catholic Charities of N.O. 504-523-3755	Educators are required to submit fingerprints for background evaluations which go to the FBI through the Louisiana State Police. For all other background evaluations, Choice Point is used.
New Ulm	Msgr. Douglas L. Grams Bishop's Delegate in Matters Pertaining to Sexual Misconduct dgrams60@yahoo.com 507-359-2966 Ms. Michelle Flood Safe Environment Coordinator	The background evaluations utilize Minnesota Bureau of Criminal Apprehension files. As of July 1, 2007, a more thorough background evaluation including national criminal checks was started. A new policy stating a disqualifying crime/conduct procedure was approved.

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	mflood@dnu.org 507-359-2966	
New York	Ed Mechmann Director of Safe Environment Archdiocese Of New York NY, NY 10022 Edward.mechmann@archny.org 212-371-1000 ext. 2807	The Archdiocese has all their background checks done through Choice Point.
Newark	Rosemarie Papaleo, M.S. Director – Office of Child and Youth Protection papalero@rcan.org 973-497-4011	Background evaluations for the Dioceses are performed by Choice Point primarily with all educators undergoing fingerprint checks consistent with teachers statewide. They use a private firm to obtain background information for Adjunct Priests.
Norwich	Sheree Antoch Safe Environments Administrator 860-848-2237 ext. 212	The Diocese of Norwich utilizes the following checks: State Police Criminal Background Check (SPBI); Sex Offender Registry Check; CT Department of Children and Families (DCF) Registry Check. An FBI check is utilized for the following categories: newly ordained priests, candidates for ordination, and new employees (including educators and diocesan and parish employees).
Oakland	Sister Glenn Anne McPhee Chancellor gmcphee@oakdiocese.org 510-267-8334	The Diocese of Oakland requires all employees, laic, lay, and volunteers to be Livescan fingerprinted prior to the beginning of employment or volunteering. The FBI will provide a clearance or criminal record verification to the diocese’s HR and Safe Environment Coordinator. The diocese also utilizes Megan’s Law to check all parish and school volunteer rosters against the State of California’s list of registered sexual offenders.

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Ogdensburg	Msgr. Robert Aucoin Episcopal Vicar for Education raucoin@setonchs.com 518-561-4031	Advanced Data Processing (ADP) checks are done on-line which is a name check only with DOB and SSAN. The state of N.Y. Child Abuse Registry is also used, and educators are fingerprinted with checks through New York state.
Oklahoma City	Marlene Rosbach Database Administrator mrosbach@catharchdioceseokc.org 405-721-5651 ext. 134	The Archdiocese now re-runs background checks every three (3) years. Archdiocese also added the services of Integrated Screening Partners of Austin, TX in April, 06 to perform their background checks which consist of a national criminal and sex offender background checks.
Omaha	Rev. Joseph C. Taphorn Chancellor, jctaphorn@archomaha.org 402-558-3100 ext. 226	Background evaluations include an internet services provider, Zaeplex, to check Social Security numbers, county, state and federal criminal records and state sex offender registers.
Orange	Michael J. Shaffer, ARM Director of Risk Management, Insurance Services and Fingerprinting, mshaffer@rcbo.org 714-282-3007	In order to ensure that all volunteers working with children have gone through criminal background screening, the Diocese of Orange has added a criminal background check process for those volunteers not able to go through Live-Scan because they do not have appropriate photo identification. This process checks sexual-predator databases, Megan's Law databases, and the criminal databases of every county in the State of California.
Orlando	Sister Lucy Vazquez, O.P. Victim Assistance Coordinator lvazquez@orlandodiocese.org 407-246-4826	The Diocese of Orlando uses the Florida Department of Law Enforcement (FDLE) and the FBI for all background evaluations for priests, deacons, seminarians, diocesan and parish employees and volunteers. The diocese uses "Premier Info Source" for background evaluations for extern priests. Background checks are redone every 5 years.

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Owensboro	<p>Molly Thompson Safe Environment Coordinator molly.thompson@pastoral.org 270-683-1545</p> <p>Fr. Andrew Garner, Vocations Director andy.garner@pastoral.org 270-683-1545</p> <p>Fr. Darrell Venters Vicar for Clergy ventersd@insightbb.com 270-843-3638</p>	<p>The Diocese utilizes the KY Administrative Office of the Courts; KY Cabinet for Health and Family Services Central Registry Check; TN Bureau of Investigation if person resides in Tennessee; IN State Police Criminal History Limited Check if person resides in Indiana; Choice Point for all other out-of-state checks; Intercoastal Research and Investigation for international checks; National Sex Offender Registry for all backgrounds checks.</p>
Palm Beach	<p>Lorraine Sabatella Chancellor chancellor@diocesepb.org 561-775-9507</p> <p>Kit Johansen Serving Children Coordinator kjohansen@diocesepb.org 561-775-9593</p> <p>Melissa Martin Background Screening Coordinator mmartin@diocesepb.org 561-775-9530</p>	<p>Background investigations require all Church Personnel, volunteers, independent contractors, educators, clergy, and Seminarians, to submit fingerprint cards for the purpose of checking criminal records. For those individuals that are members of more than one of the groups listed above, fingerprints are to be provided on separate occasion's in order to meet the qualifications for each specific category to which he/she is associated. The Diocese has recently become affiliated with a commercial company that has the ability to handle fingerprints electronically.</p>
Parma for Byzantines	<p>Diane Lucas Administrative Assistant 216-741-8773, ext. 221 dialucas@sbcglobal.net</p>	<p>The Eparchy of Parma conducts background investigations in all states in which the member has resided for the past five years. The background investigation utilizes the following sources: Ohio – Fingerprint check using State of Ohio WebCheck Illinois – Fingerprint check - Others – State Police of Indiana, Michigan, Pennsylvania; or Choice Point.</p>

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Passaic	<p>Very Rev. Gerald Dino, Protosyncellus Mary Ellen Gaffney Secretary to the Bishop mgaffney@dioceseofpassaic.org 973-890-7777</p>	The Eparchy uses Choice Point to conduct its background checks.
Paterson	<p>Rev. Msgr. James T. Mahoney, Ph.D. Vicar General and Moderator of the Curia jmahoney@patersondiocese.org 973-777-8818 ext. 205 Kathy Walsh Youth Protection Officer Kathy@patersondiocese.org 973-777-8818 ext. 261</p>	The Diocese recently implemented a new policy by which background requests for all new volunteers and full time employees are directed to the Sagem Morpho Company in New Jersey which conducts criminal checks within 3-5 days. The company utilizes a digital imaging technique to read fingerprints.
Pensacola/Tallahassee	<p>Sr. Margaret Kuntz, ASCJ Director of Office of Christian Formation kuntzm@ptdiocese.org 850-435-3523</p>	The Diocese uses PINNACLE INVESTIGATIONS for screening. Pinnacle does Criminal History; Social Security Trace; Alias and Maiden Name Research; Federal Court Criminal Check; Nationwide Sex Offender Check. In addition, our background checks utilize both law enforcement information and information from other community agencies, such as driver's license information and Social Security Information.
Peoria	<p>Most Rev. Daniel R. Jenky, C.S.C. Bishop of Peoria 309-671-1550 Msgr. Paul Showalter Vicar General Msgr_showalter@cdop.org 309-671-1550 Patricia Gibson</p>	All categories of individuals are evaluated through a State of Illinois check utilizing fingerprint cards and also an inquiry through the Illinois Department of Children and Family Services.

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Pittsburgh	Sister Patricia Rogan, OSF Safe Environment Coordinator progan@diopitt.org 412-456-3067	The Diocese of Pittsburgh has written a new Safe Environment Policy. Since the Diocese is now adapting a central database, some of the language of the policy needed to be changed. The procedures for criminal background checks will now be done through the Austin Data Base. The new policy also reflects the changes in the Pennsylvania state law in regards to background checks for teachers.
Pittsburgh Byzantine Rite	Sister Elaine Kisinko OSBM Secretary to the Archbishop ArchPitt@aol.com 412-231-4000	The Archeparchy requires that all persons seeking enrollment and service in the Archeparchy provide documentation regarding a criminal record check clearance and a child abuse history clearance. The form, "Request for Criminal Record Check", is required to be completed and signed. The Archeparchy pays for the background evaluation. Within the State of Pennsylvania, the candidate must sign a form authorizing the law enforcement check, and the process is very cumbersome. The form goes to the State Police and then to Harrisburg, and is returned directly to the candidate rather than to the Archeparchy.
Portland, ME <i>Portland, ME, cont'd</i>	Deacon Thomas Deignan Outgoing Director of Safe Environment tdeignan@portlanddiocese.net 207-773-6471 ext. 7809 Thom Meschinelli Director of Safe Environment tmeschinelli@portlanddiocese.net 207-773-6471 ext. 7844 Fr. Frank Murray Director of Seminarians fmurray@aubcath.com 207-782-8096	The Diocese has added a national Criminal Background Check which is performed by an approved 3 rd party company – Screening One . This check covers the 50 states and territories and includes the "National Sex Registry" and "National Terrorist Database". The administrative process has been streamlined so that Criminal Background and Bureau of Motor Vehicle checks are completed within 5 business days of receipt of the Employee/Volunteer Application and Background Check Authorization forms. An electronic archive system captures all of the various forms and documentation regarding employees/volunteers. This data can be maintained indefinitely.

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	<p>Msgr. Charles M. Murphy Director of Diaconate charlmurphy@gmail.com 207-967-3788</p>	
Portland, OR	<p>Kelly McDonald Human Resources Generalist kmcdonald@archdpdx.org 503-233-8327</p> <p>Rev. Kelly Vandehey Director of Vocations kvandehey@archdpdx.org (503) 233-8369</p>	<p>The Diocese has enhanced its procedures for reporting data to City Investigations Corporate Security. The background check includes running social security numbers through a proprietary database (credit header check) to make sure information matches employees self-disclosed info; checks the National Department of Corrections Database; checks the National Sex Offender List; and reviews live court records (county, and if applicable, state) for last 7 years. Information is now submitted electronically. This has decreased errors and increased the speed with which locations receive outcome.</p>
Providence	<p>Lt. Robert N. McCarthy (Ret.) Director Office of Education & Compliance, Diocese of Providence OfficeofEducation&Compliance@intap.net 401-941-0760</p>	<p>The Director of Education and Compliance is a retired Lt. from the Massachusetts State Police. He advised all adults are screened through the State Attorney General's Office. These records document anyone convicted of a crime any where in the state of Rhode Island. The records include those convicted by the state, all county sheriffs and local police agencies. Teachers, seminarians are also checked through III. The III check requires fingerprints be sent to the FBI.</p>
Pueblo	<p>Ms. Theresa Farley Director of Human Resources tfarley@dioceseofpueblo.com 719-544-9861 ext. 171</p>	<p>The Diocese uses the Colorado Bureau of Investigation records as well as having a commercial company (ADP) process the law enforcement checks. Law enforcement background investigations are required and paid for by the Diocese and/or the parish. Volunteers and others who have any unsupervised contact with children and youth are required to have the law enforcement background completed, the costs of which often are paid for by the volunteers/others.</p>

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Raleigh	John Pendergrass Director of the Program for Child and Youth Protection safe@raldioc.org 919-821-8157	The Diocese of Raleigh utilizes Austin Computing which conducts a check of the Sex Abuse Registry and a criminal records search. All background investigations will be redone every five years.
Rapid City	Linda Severns Safe Environment Coordinator lseverns@dioc.org 605-343-3541	The Diocese utilizes “Mind Your Business” for Criminal Background checks and Choice point – Volunteer Select.
Reno	Anna Hill Finance Department Secretary annah@catholicreno.org 775-326-9422 Br. Matthew Cunningham Chancellor/VAC matthewc@catholicreno.org 775-326-9429	The Diocese implements a two part background evaluation process. The first step is a fingerprint check by both the Nevada Department of Public Safety and the FBI. If the fingerprint reports come back clean, the individual is accepted as cleared. If there is any report of a problem, a second level background check is conducted using the social security number and a nation wide criminal background check is conducted.
Richmond	Maryjane W. Fuller Assistant Director of Human Resources Safe Environment Coordinator mfuller@richmonddiocese.org 804-622-5203	Depending on the category of personnel, the records of the Virginia State Police, Central Criminal Records Exchange Name Search and the Sex Offender Registry Name Search; Virginia Department of Social Services Central Registry; FBI Criminal Records (NCIC); and either Choice Point, or Volunteer Select, a Division of Choice Point, are checked.
Rochester	Ms. Mary Bauer Director of Human Resources mbauer@dor.org 585-328-3228 ext. 1233	The Diocese employs the Rochester Business Alliance (RBA) for its background checks. These include access to the data bases of: Fair Credit Reporting Act (credit checks), NY State Dept. of Corrections (all police records in NY), NY State Sex Offenders Records, NY DMV, and the FBI Sex Offender Registry.

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		<p>“presume” that there is no criminal record and therefore, make the appropriate data entry into their respective database or spreadsheet in/on which the backgrounds are tracked. Once the background is completed, the coordinator notifies the VIRTUS facilitator/coordinator who schedules the applicant for the next training session.</p>
Sacramento	<p>Father David L. Deibe Vicar for Canonical Affairs ddeibel@diocese-sacramento.org or dldjr1@netcom.com 916-733-0232</p> <p>Father Brian Atienza Director of Vocations batienza@diocese-sacramento.org 916-733-0261</p> <p>Domenic Puglisi Superintendent of Catholic Schools dpuglisi@diocese-sacramento.org, 916-733-0114</p> <p>Mary Hastings Safe Environment Coordinator mhastings@diocese-sacramento.org 916-733-0227</p>	<p>The Diocese uses Live Scan fingerprinting services through the Office of the California State Attorney General. All church personnel who have regular contact with minors are fingerprinted. The prints are submitted to California DOJ and FBI for evaluation.</p>
Saginaw	<p>Janet Fulgenzi, OP, PhD Charter Coordinator jfulgenzi@dioceseofsaginaw.org 989-797-6682</p>	<p>Backgrounds are done on all clergy, deacons, educators, employees (Diocesan and parish). Backgrounds are conducted on all volunteers, who have access to children. The Diocese does a criminal background check using the resources of Internet Criminal History Access Tool (ICHAT) maintained by the Michigan State Police. The fingerprints of educators are</p>

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		checked through Michigan State Police as required by Michigan State Law. Currently, the Diocese checks backgrounds/ fingerprints only when the person begins working for the Diocese/parish or starts volunteering for the Diocese/parish. Educators are done only when they start teaching their first year.
Salina	Fr. Barry Brinkman chancellor@salinadiocese.org 785-827-8746	The Diocese employs two types of criminal background checks on every adult (clergy or lay) that regularly minister to children or are around children. These checks include a KBI (Kansas Bureau of Investigation) check and a national check done by Choice Point (who was recommended by Catholic Mutual, our insurer).
Salt Lake City	Colleen E. Gudreau Director, Safe Environment SafeEnv@dioslc.org 801-328-8641 ext. 344	In addition to National Criminal Records for both volunteers and employees, the evaluations have been expanded to include a search of County Courthouse records. The Diocese uses Choice Point, a database that includes a national criminal records check as well as a check against the State of Utah's list of sex offenders, to evaluate the backgrounds of all diocesan personnel who have regular contact with minors. A more expanded search within Choice Point is used in the background checks for priest, deacons, and employees than for the volunteers. The diocese has decided to implement re-background checks on a 3 year basis beginning this year.
San Angelo	Mike Wyse Chancellor mikedosa@aol.com 325-651-7500	Austin Computing Services (ACS) maintains the background check database for the Diocese. Applications are sent to them which are electronically transmitted to a company that actually performs the records check and sends the information back to ACS. Prior to April 2006 ACS utilized a company to run the

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		background checks that did only state checks. In April 2006 ACS changed to another vendor that now runs multi-state records checks on all applications. Also utilizes the Texas Department of Public Safety State database for supplemental information on questionable returned record check
San Antonio	Victoria Esparza Victoria.esparza@archdiosasa.org 210-734-2620 ext. 324	The Archdiocese uses a private investigative firm, Search Plus Investigative Services, to conduct data base checks and court records as needed.
San Bernardino	Virginia Turner Associate Director Office of Human Resources vturner@sbdioocese.org 909-475-5172 Paula Garcia Human Resources Technician pgarcia@sbdioocese.org 909-475-5175	The Diocese utilizes the California Dept of Justice Live Scan fingerprinting with an FBI check included.

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San Diego	Rodrigo Valdivia Chancellor rvaldivia@diocese-sdiego.org 858-490-8301	Background evaluations for educators and school employees are done through fingerprinting that goes to the FBI. School Superintendent Steve Stutz advised that schools in his area fingerprint everyone including volunteers. Other volunteers and diocesan employee background evaluations are done through Choice Point.
San Francisco	Tom Hoffman Human Resources hoffmant@sfarchdiocese.org 415-614-5539 Bret Allen Dept. of Catholic Schools allenb@sfarchdiocese.org 415-614-5665 Annabelle Groh Vicar for Clergy Office groha@sfarchdiocese.org 415-614-5611	Background investigations are conducted utilizing LIVESCAN, a digital fingerprinting system which conducts national criminal history checks for specific categories of personnel, including clergy. Other sectors of the population, to include volunteers and employees have background investigations conducted through Choice Point. Previously, visiting clergy were given a 30 day approval to participate in ministerial activities within the diocese before it was necessary for them to attend SE training and have a background conducted. The archdiocese now requires that all visiting clergy furnish a Letter of Good Standing from their bishop before temporary faculties are granted in the Archdiocese of San Francisco. The letter of good standing must include dates of the most recent background checks and dates of SE training. If there are areas which do not meet diocesan guidelines, the visiting clergy is not permitted to minister in the archdiocese until the standards are met.
San Jose	Ms. Linda Bearie Chancellor and Director of Personnel Bearie@dsj.org 408-983-0153	The Diocese utilizes a program called Live Scan.

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Santa Fe	Cathy Salcido, PHR Director of Human Resources csalcido@archdiocesesantafe.org 505-831-8130	The Diocese of Santa Fe uses the Charter and ASFSMP for background checks.
Santa Rosa	Julie Sparacio Director, Child and Youth Protection sparacio@sonic.net 707-566-3308	<p>Prior to last year, our Catholic School teachers were not being fingerprinted through the Department of Justice (DOJ) if they had a current teaching credential. That was changed for the 2006-07 school year and our policy now says that all teachers must be fingerprinted under the Diocesan ORI number from the DOJ. The diocese has a separate written policy, dated August, 2006, "Diocese of Santa Rosa Fingerprint Policy for Employees and Volunteers." It is the policy of the diocese to fingerprint ALL school employees as well as all other employees of parishes or diocesan agencies or institutions who have supervisory or disciplinary oversight over children or vulnerable adults. Additionally, the policy mandates the fingerprinting of all volunteers of parishes, schools or diocesan agencies or institutions who have supervisory or disciplinary oversight over children or vulnerable adults. In addition to setting forth who must be fingerprinted, <u>the policy includes four pages of frequently asked questions and answers.</u> The diocese utilizes the Live Scan system to fingerprint all of their employees and volunteers. <u>It is the written policy of the diocese that NO employees or volunteers will be allowed to be alone with children until they have had their background evaluation/fingerprints completed.</u></p>
Savannah	Stephen B. Williams Director, Office for the Protection of Children and Young People sbwilliams@diosav.org 912-201-4073	All educators are required by state law to be fingerprinted and that is done by the local sheriffs' offices. The diocese has managed to have some of the people in other categories, besides the educators, to also be fingerprinted by the sheriffs' offices. The commercial service Choice Point will be used for others

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<i>Savannah, cont'd</i>		who cannot be processed through fingerprints. A data base is maintained at the diocese for all who have been background checked. Original records are maintained at the parish level. The diocese has a policy for renewal of backgrounds every 5 years.
Scranton	Gail Fromm Compliance Officer gail-fromm@dioceseofscranton.org 570-207-2214	The diocese uses the Pennsylvania State Police criminal history record and the Department of Public Welfare, Child Abuse History Clearance. For persons who reside in New York or New Jersey, they will submit fingerprints through the state identification agency in Harrisburg. The diocese is evaluating a change to using Choice Point.
Seattle	Mary E. Santi Delegate for Human Resources marys@seattlearch.org 206-264-2089	The Archdiocese of Seattle requires that the background evaluations on all clergy, religious, employees and volunteers with ongoing unsupervised access to minors be renewed every three years. These evaluations must be completed through our vendor, City Investigations Corporate Security (CICS), which accesses credit records to determine any locations of residence in order to provide thorough national evaluations on all checks submitted. CICS does not rely on any single database, but individually looks at each location to determine the most accurate method available to screen for criminal records.
Shreveport	Lay Employees: Michael Straub Director of Human Resources mstraub@dioshpt.org 318-219-7280	The diocese utilizes the services of USIS as well as utilizing the Louisiana State Police for some of their backgrounds.

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	Clergy: Rev. Msgr. Earl V. Provenza Diocesan Admin. eprovenza@dioshpt.org 318-868-4441	
Sioux City	Rev. Msgr. R. Mark Duchaine Vicar General duchaine@scdiocese.org 712-255-7933	The Diocese currently utilizes the services of ChoicePoint for their background checks. These are name based checks that include criminal background, the Social Security Administration and the National Sex Offender Registry. The Diocese is “considering” utilizing a finger print based check of the Iowa Bureau of Criminal Investigation records in the future.
Sioux Falls	Jerome Klein Chancellor jklein@sfcatholic.org 605-988-3745	The diocese utilizes the South Dakota Unified Judicial System, for in state checks. For outside of South Dakota, they use a private company called M.Y.B. and the FBI.
Spokane	Duane Schafer Superintendent of Schools and Director of Safe Environment Programs, dschafer@dioceseofspokane.org	The Diocese states that educators receive FBI background fingerprint checks. The other categories of personnel, including clergy, receive background checks through the Washington State Police.
Springfield, IL	Pat Kornfeld Safe Environment Coordinator pkornfeld@dio.org 217-698-8500, ext. 155	State and Federal laws were passed in Illinois which now require non-public schools to conduct electronic fingerprint criminal history checks for all employed by the school. The criminal history search is conducted with the Illinois State Police and the Federal Bureau of Investigation. We are also conducting a check of the Illinois State Police and National Sex Offender Registry as well as a check of the Department of Children and Family Services Child Abuse and Neglect Tracking System.

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Springfield, MA	<p>Catherine Farr Director, Human Resources Office c.farr@diospringfield.org 413-452-0683</p>	<p>The Diocese undertakes name checks of MA Criminal Offender Record Information (CORI) system on all employees, volunteers. Deacons and priests every three years. Completed forms are reviewed by responsible Parish personnel, who forward the form, with a photocopy of the individual's valid ID, to the Diocesan Human Resources Office which electronically submits the information to the State's Criminal History Systems Board for processing. Human Resources gets results back usually within two days to two weeks and is responsible for tracking that the checks were done. Parishes understand that if there is no communication from the Office, then the individual has been cleared. Although the responsible Parish/School official also tracks that the CORI application was submitted for each volunteer/employee/etc., only the Human Resource Office maintains a printout of the CORI response.</p>
Springfield - Cape Girardeau	<p>Mrs. Karen M. Pesek Director, Office of Religious Education Safe Environment Coordinator kpesek@dioscg.org 417-866-0841</p>	<p>The Diocese utilizes the services of the Missouri Division of Family Services and the Missouri Highway Patrol.</p>
St. Augustine	<p>Father Michael Morgan Chancellor mm3557@yahoo.com 904-262-3200 ext. 135</p>	<p>The diocese uses the Florida Department of Law Enforcement (FDLE) for individuals who have lived in Florida five years or more. National background checks are conducted on all individuals who are new to Florida or have lived in the state for less than five years. Local law enforcement officials take the fingerprints and enter the data into the FBI criminal history database for comparison. If there is a match, the diocese notifies the individual as to whether or not they have been cleared to work or volunteer in the diocese. Intercoastal Research and Investigations conduct international background screenings. The policy for the Province of Miami now requires background evaluations be conducted every five years instead of seven years.</p>

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St. Cloud	Rev. Marvin Enneking Vicar General, Diocese of St. Cloud mennekin@gw.stcdio.org 320-251-2340	Policy is that all Diocese and Parish personnel including volunteers must have a background evaluation using The State of Minnesota, BCA and Mind Your Business, Inc.
St. Louis	Terry Edelmann Director, Safe Environment Program TerryEdelmann@archstl.org 314-792-7271	The Archdiocese utilizes the Missouri Highway Patrol or the Missouri Family Safety Care Registry. Both sources access the Missouri child abuse checks, criminal records and sex offender registry.
St. Paul & Minneapolis	Andrew Eisenzimmer 651-291-4405 eisenzimmer@archspm.org	The archdiocese uses a provider the “Mc Dowell Agency” to conduct background inquires. A limited number of parishes also conduct local police agency criminal records check. The Mc Dowell Agency checks include BCA records, current county of residence, Social Security Number Verification. MN Sex offender data base.
St. Petersburg	André Glaudé Safe Environment Program Manager ag@dosp.org 727-344-1611 ext. 377	<p>The diocese upgraded the effectiveness of its background screening protocol from Level 1 to Level 2. A Level 1 background check is a check for convictions of misdemeanors and felonies within the 67 counties of the state of Florida. A Level 1 background check is based on demographic information such as name, date of birth, and social security number – not on the fingerprint record. A Level 2 a national background check is based on biographics – that is, actual digitized fingerprints. A Level 2 criminal history background check is run through the Florida Department of Law Enforcement’s Volunteer, Employee Criminal History System (VECHS) that compares an individual’s fingerprints against the FDLE and FBI National Criminal Information System (NCIS) fingerprint database for any matches of fingerprints attached to misdemeanors and felonies in all 3,200 counties within the United States and its US territories. The FBI also has access to Interpol fingerprint records and federal records.</p> <p>A Level 2 check also reveals all outstanding warrants, checks the</p>

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<i>St. Petersburg, cont'd</i>		national sex offender registry, state repositories, and federal convictions nationwide. The upgrade incorporates the authorization to check expunged and sealed records under the 1993 Child Protection Act. The Level 2 background checks have revealed a number of out-of-state arrests and convictions that were missed by the Level 1 screening protocol by the state or a commercial vendor.
St. Thomas	Ms. Callista Julien Director of Child Protection Program. Callista425@hotmail.com 340-774-0201 or 340-774-3166	Background evaluations utilize the resources of the Virgin Island Police Department.
Stamford, Ukrainian Catholic Eparchy	Very Rev. Ihor Midzak Safe Environment Coordinator stamfordeparchy@optonline.net 203-324-7698	The Eparchy has started using Mind Your Business, Inc. They will keep Choice Point as a backup for certain checks.
Steubenville	Monsignor Kurt H. Kemo Vicar General kkemo@diosteub.org 740-282-3631	Background evaluations include a check with the Ohio Bureau of Criminal Investigation and for those who have not lived continuously in Ohio for the last five years submission to the FBI a fingerprint card. Interview of the Vicar General determined that the diocese has an electronic system, known as Webcheck, which reads fingerprints and transmits them to the Ohio Bureau of Criminal Identification.
Stockton	Sr. Wanda Billion Director of Seminarians Wbillion@stocktondiocese.org 209-466-0636 Monsignor Robert J. Silva Director of Office for Pastoral Leadership Development (Deacon Formation and On-going Clergy Education) Rsilva@stocktondiocese.org 209-466-0636	Background evaluations for volunteers go through the California Dept. of Justice and all other evaluations utilize the services of both the FBI and California Dept. of Justice.

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<i>Stockton, cont'd</i>	<p>Wanda Scheuermann Director of School of Ministry (Deacon Formation) Wscheuermann@stocktondiocese.org 209-466-0636 Coordinators of Fingerprinting</p> <p>Linda Dillen (Parish Employees and Volunteers) Coordinator of Safe Environment Program Ldillen@stocktondiocese.org 209-466-0636</p> <p>Diane Taricco (Priests and Deacons) Executive Assistant to the Bishop Dtaricco@stocktondiocese.org 209-466-0636</p> <p>Cynthia Chavez (School Employees) Administrative Assistant to Office for Catholic Schools Cchavez@stocktondiocese.org 209-466-0636</p>	
Superior	<p>Ms. Cindy Gronksi Assistant Finance Director cgronski@catholicdos.org 715-392-7571 ext. 130</p> <p>Ms. Kathy Drinkwine Safe Environment Coordinator kdrinkwine@catholicdos.org 715-392-2937 ext. 116</p> <p>Mrs. Tricia Jacobson Administrative Assistant to Safe Environment Coordinator pjacobson@catholicdos.org 715-392-2937 ext. 115</p>	<p>The Diocese's policy is now to conduct a Choice Point background check regarding any applicant for diocesan or parish employment, including previously State licensed teachers, who will have regular contact with minors. This policy change was brought about by the difficulty the Diocese began and continued to experience in verifying the license status of previously state licensed teachers through the State's Department of Public Instruction (Dept. of Education) seeking employment in diocesan/parish schools.</p>

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Syracuse	Rev. James P. Lang Chair Safe Environment Committee jplang@aol.com 315-470-1437	The Diocese uses a company, ADPCBC, which provides the results of law enforcement checks on line.
Toledo	Very Reverend Michael Billian VE mbillian@toledodiocese.org 419.244.6711 ext. 102	The diocese of Toledo utilizes both the Ohio Bureau of Criminal Investigation & the FBI for their fingerprint background checks.
Trenton	Margaret Dziminski Child Safety Coordinator mdzimi@dioceseoftrenton.org 609-406-7400 ext. 5649	The Diocese utilizes the State of New Jersey and FBI Criminal Background checks which include ink rolled fingerprint analysis. As of Oct. 1, 2007 NJ State Police switched to Sagem Morpho for live scan analysis of fingerprints. The Diocese will have all background checks for employees/volunteers/priests/etc. re-done next year and every 4 years there after.
Tucson	Richard Serrano Director of Human Resources Richards@diocesetucson.org 520-838-2565 Paul N. Duckro, Ph.D Director, Office of Child, Adolescent and Adult Protection, pauld@diocesetucson.org 520-838-2513	The Diocese utilizes a two-fold approach to conducting backgrounds which consists of both an Arizona (State-wide) fingerprint check and a national electronic name check. The fingerprint checks are done by the Arizona Dept. of Public Safety. The electronic name checks are done by one of three companies, namely, ADP, TRAC 1, and Pinnacle Investments.
Tulsa	Mary Malcom VIRITUS Coordinator Mary.malcom@dioceseoftulsa.org 918-307-4941	The Diocese employs two methods for screening diocesan, parish and school employees and volunteers: a name check conducted through the Oklahoma State Bureau of Investigation, and a finger print based check conducted through the Oklahoma State Department of Education (OSDE). Both checks include the state sex offender registry and the OSDE check includes the National Sex Offender Registry.
Tyler	Jim Smith	First check is the State of Texas DPS Data Base where information is

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	Business Manager jsmith@dioceseoftyler.org 903-266-2138	provided by local city/county law enforcement. This picks up a variety of information such as tickets, court convictions for anything from DWI to Credit Card/Check fraud, theft, etc. The applicant is then reviewed for length of stay in Texas if less then 3 years the previous State listed on the application is checked. Finally all applicants are checked with the National Sex Offender Data Base.
Van Nuys for Byzantines	Sr Joanne Lickvar Safe Environment Coordinator evntreasurer@qwest.net 602-861-9778	The Eparchy uses Choice Point which is a database check which verifies individuals by date of birth and SSAN. They also conduct the Sex Offenders databases & criminal check. A local criminal check is conducted if there are any questionable issues.
Venice	Glynda White Paralegal white@dioceseofvenice.org 941-484-9543	The Diocese utilizes the services of the Florida Department of Law Enforcement's Volunteer and Employee Background Checks (VECHS) and the FBI Identification Division to check the fingerprints of all appropriate personnel. No one is allowed to interact with children/youth until cleared.
Victoria	Debbie Vanelli Director of Youth Ministry dvanelli@victoriadiocese.org 361-573-0828 ext. 32	Diocese uses the Department of Public Safety for Computerized Criminal History for background checks within the state of Texas. Chapter 60, Code of Criminal Procedures requires that information on arrests, prosecutions and the disposition of the case for persons arrested for Class B misdemeanor or greater violation of Texas criminal statutes be included in Computerized Criminal History System. For out of state background checks the diocese uses that employ same standards as the DPS check.
Washington <i>Washington, cont'd</i>	Dorothy Moore Director, Office of Human Resources moored@adw.org 301-853-5311 Rev. Msgr. Robert Panke Director Office of Priest Vocations and	Every individual in the Archdiocese who will have contact with children is required to fill out a detailed form to be used to check their criminal history. The Archdiocese has its own fingerprint scanners and goes to various locations throughout the Archdiocese to take prints from all personnel who have filled out these forms. These prints are submitted to the Maryland

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<u>Arch/Diocese/Eparchy</u>	<u>Safe Environment Coordinator</u>	<u>Background Methodology</u>
	Formation rpanke@adw.org 301-853-4580 Rev. Scott Hurd, Director Office of the Permanent Diaconate shurd@adw.org 301-853-4582	Department of Public Safety (Maryland CJIS) and are checked against both the Maryland and FBI criminal history records.
Wheeling/Charleston	Monsignor Frederick P. Annie, V.E. Episcopal Vicar for Clergy & Religious Deacon Doug Breiding Director of Safe Environment 304-233-0880	The Diocese utilizes the services of a company named United States Investigative Services (USIS). The Diocese has two levels of backgrounds. The first is for Volunteers. This level includes a check of criminal records where the individual resides, a check in any county where the name was previously checked and Social Security Number verification. The second level is used for all other employees. It includes all the checks previously listed plus criminal checks in all counties the individual has listed as address (over the last seven years) with the following credit bureaus: Experian or Equifax. There is a limit of three addresses, Additionally all teachers fingerprints are submitted to the FBI as required by law. The Mind Your Business company is used on a very limited basis. It is only used for the “Homemaker” program of Catholic Services. Under this program the county criminal records where the individual resides are checked.
Wichita	Larry Range Personnel/Benefits Director range@cdowk.org	The Diocese utilizes the Kansas Bureau of Investigation sex offender list and the National Sex Offender web site to conduct background checks.
Wilmington <i>Wilmington, cont'd</i>	Msgr. J. Thomas Cini Vicar General jlawruk@cdow.org 302-573-3118 Sr. Suzanne Donovan Director of Human Resources	The revised background check policy specifically defines each category of Church personnel and the corresponding type background check required, i.e., whether accomplished by law enforcement agency check in state(s) of Delaware or Maryland, or retained investigating agency checks conducted by Hyden and Associates, Inc. Background checks will be performed every

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	<p>sdonovan@cdow.org 302-295-0674</p> <p>Rev. Joseph Cocucci Director, Priestly & Religious Vocations jjcocucci@cdow.org 302-295-0683</p> <p>Deacon Hal Jopp Director, Office for Deacons hjopp@cdow.org 302-573-2390</p>	<p>five years of all Church personnel starting in 2007.</p>
Winona	<p>Ms. P.J. Thompson Chancellor pjthompson@dow.org 507-454-4643 Ext. 223</p>	<p>Choicepoint, Screen NOW and/or Volunteer Select service is currently the company the diocese uses for all screenings. It is the current policy to repeat CBC's on employees and volunteers every 5 years. Results are applicable at any parish or institution in which the person serves.</p>
Worcester	<p>Mrs. Frances J. Nugent Co-Director of the Diocesan Office of Healing and Prevention Victim Assistance Coordinator fnugent@worcestardiocese.org 508-929-4363</p>	<p>The Diocese of Worcester requires that all clergy, employees and those parish volunteers who have regular contact with children be subject to a CORI (Criminal Offender Record Information) review. The Commonwealth of Massachusetts Executive Office of Public Safety, Criminal History Systems Board has granted a waiver of \$10 per record check fee to the Diocese. Therefore, the Diocese may submit criminal record check requests to that agency on the appropriate forms without including the \$10 fee. The record checks provide information relative to any court appearance in the Commonwealth of Massachusetts. 'Original' CORI requests are forwarded to the Diocesan Office for Healing and Prevention for online processing with the Criminal History Systems Board. CORI records are emailed solely to Mrs. Frances J. Nugent to be downloaded, thus insuring confidentiality and appropriate record retention. The Commonwealth of Massachusetts has specific regulations regarding access to and the review and retention of</p>
<i>Worcester, cont'd</i>		

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		CORIs. Upon receipt, the Diocesan Office of Healing and Prevention prints out a copy of the record, which is then filed in a secured file cabinet. Completion of these evaluations is documented on the data base
Yakima	Carlos A. Sevilla, SJ Bishop of Yakima csevilla@yakimadiocese.org 509-965-7117	The Diocese of Yakima utilizes CICS Employment Services, a private investigative service utilized by many dioceses in the region for all categories. In addition, Candidates for ordination must submit to an FBI fingerprint check. Also, all educators must submit to a state fingerprint background check. The diocese of Yakima has decided to conduct background checks every 5 years.
Youngstown	Nancy Yuhasz Chancellor nyuhasz@youngstowndiocese.org 330-744-8451 Cell: 507-951-1157	The diocese requires every employee and volunteer who has regular access to children and youth to complete a fingerprinting process through Webcheck, a service provided by the Ohio Bureau of Criminal Identification and Investigation, State of Ohio Attorney General's office.